

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



1400 E Washington Ave
PO Box 8935
Madison WI 53708-8935
Email: web@drl.state.wi.us
Voice: 608-266-2112
FAX: 608-267-0644
TTY: 608-267-2416

REAL ESTATE APPRAISERS BOARD SCREENING PANEL

Room 180, 1400 East Washington Avenue, Madison, WI

Contact: David O'Connell (608-261-4490)

Wednesday, August 20, 2003

8:30 A.M.

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

REAL ESTATE APPRAISERS BOARD

Room 180, 1400 East Washington Avenue, Madison, WI

Contact: Patricia Hoeft (608) 266-5439

Wednesday, August 20, 2003

9:30 A.M.

1. OPEN SESSION -CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (June 18, 2003)
4. Administrative Report
 - a. Board Roster
 - b. 2003 Meeting Dates
 - c. Proposed 2004 Meeting Dates
 - d. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
 - e. To-Do List
 - f. Regulatory Digest articles
5. Board Member Activity
6. Credentialing
 - a. Identify qualified appraisers to assist with appraisal report reviews-PJ Monson
 - b. Wis. Real Estate Appraiser license 2002 statistics
 - c. Update re: Letter to City of Milwaukee Assessors Office regarding appraisal experience
7. Education and Examination
 - a. Report of the REA Education Advisory Committee meeting of Aug. 19, 2003
8. Administrative Rules
 - a. Approve scope statement re: revisions to Chapters RL 80-87
 - b. Update relating to revisions to the 2004 USPAP
9. Practice Issues
 - a. Discussion with John Evans, attorney, and Russ Reppin, State and Local Finance Division, both of the Wis. Dept. of Revenue-10 a.m.
 - i. Appraisers' lack of access to real estate transfer returns under s. 77.265, Stats.
 - ii. Reporting "concessions" included in sale prices on real estate transfer returns
 - b. Discuss news articles re: real estate transfer returns
 - c. Qualifications for placement on FHA roster re: June 20, 2003 correspondence
10. Appraisal Subcommittee
 - a. Field Review Oct. 14-15, 2003 re: July 9, 2003 correspondence
 - b. Changes to the Appraisal Subcommittee's (ASC) National Registry database and ASC web-site.
11. Appraisal Foundation
 - a. Assist in completion of Appraisal Foundation surveys
 - i. 2003 Annual Performance Survey
 - ii. 2003 Annual Performance Survey of the Appraisal Standards Board
 - iii. 2003 Annual Performance Survey of the Appraiser Qualifications Board
 - b. Appraisal Standards Board summary of June 27, 2003 public meeting
 - c. Update/AQB Appraiser Criteria Fourth Exposure draft
12. Association of Appraiser Regulatory Officials (AARO)
 - a. Summary of June 27, 2003 Appraisal Standards Board meeting and hearing
13. Miscellaneous Correspondence/Information

- a. Discuss California Board article re: Supervision of trainee appraisers
14. New Business
 - a. Petition for Review re: Darrin J. LeBrun v. Real Estate Appraisers Board, Case no. 03 CV 620 (Circuit Court of Marathon County)
15. Presentation of proposed stipulations by Division of Enforcement
 - a. Others that may be submitted after preparation of the agenda
16. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s.19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
 - a. Monitoring Report
 - i. Quinlan Thomas-Requesting approval of CE courses
 - b. Case Closings and Case Status Report
 - c. Deliberation on Proposed Disciplinary Actions, Administrative Warnings and/or Stipulations received after printing of agenda
 - d. Confer with Legal Counsel
 - i. Petition for Review re: Darrin J. LeBrun v. Real Estate Appraisers Board, Case no. 03 CV 620 (Circuit Court of Marathon County)
17. RECONVENE TO OPEN SESSION
18. Vote on items considered or deliberated upon in closed session, if voting is appropriate
19. Such other items as authorized by law
20. Agenda items for next meeting
21. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.